

Poole Grammar School Sanctions

Decisions about the appropriate sanction to be used will always be made by a staff member considering the specific circumstances and background to the offence.

This must be borne in mind when looking at the examples of misdemeanour shown below.

Sanction	Examples of misdemeanour
<p>Minors</p> <p>Recorded in the diary for smaller issues that do not merit a sanction. 5 minors = a school lunchtime detention, given by the Tutor or Head of Year.</p>	<ul style="list-style-type: none"> • B – misbehaviour – one-off small occurrence; • O – minor organisation failure; • L – lateness – one-off; • U – uniform – one minor slip; • W – written work deficiencies.
<p>Dinner Duties</p> <p>Canteen at 13:40 to assist with tidying the hall.</p>	<p>For fairly minor non-academic misdemeanours</p> <ul style="list-style-type: none"> • Diary not signed/incomplete; • Failures in organisation / lack of appropriate equipment; • Uniform infringement after warnings and minors; • Running in corridors; • Leaving litter/mess in canteen or elsewhere; • Small instances of minor inappropriate behaviour.
<p>Departmental Detention</p> <p>May be lunchtime or evening; duration, location, supervision and work to be arranged by the department.</p> <p>Noted in diary and on SIMS.</p> <p><i>24 hours' advance notice given for evening detentions</i></p>	<p>For serious or persistent issues that are academic, subject-specific, or involve behaviour in the classroom during lessons</p> <ul style="list-style-type: none"> • Disruption in lesson; • Work not completed in lesson; • Homework not done/coursework incomplete.
<p>School Lunchtime Detention</p> <p>Held daily in N1 (13:25-14:20)</p>	<p>For more serious/persistent offences and non-academic concerns</p> <ul style="list-style-type: none"> • Anti-social behaviour in corridors/tutor rooms; • Persistent uniform infringements; • Work not copied up after absence; • Accumulated minors; • Non-attendance at departmental detentions; • Rowdy behaviour during lunchtime; • Mobile phone misuse in school; • Truancy during the course of the school day.
<p>School Evening Detention</p> <p>Held on Thursdays in N1 (15:35 to 16:45)</p> <p>Noted in diary and on SIMS.</p> <p><i>24 hours' advance notice given</i></p>	<p>For serious/persistent offences/misbehaviour</p> <ul style="list-style-type: none"> • Having cigarettes/e-cigarettes and/or smoking/vaping on school premises or on an activity or on the way to/from school; • Repeated poor behaviour across a range of subjects; • Failure to follow instructions of any member of teaching or support staff (<i>refusal is a more serious issue and could lead to a more severe sanction</i>);

<p>School Evening Detention Held on Thursdays in N1 (15:35 to 16:45)</p> <p>Noted in diary and on SIMS.</p> <p><i>24 hours' advance notice given</i></p>	<ul style="list-style-type: none"> • Failure to respond to repeated warnings or accumulation of other detentions; • Failure to attend detentions following previous non-attendance at lunchtime/departmental detention; • Serious disruption or poor behaviour at school or on the journey to/from school; • Intimidation/harassment/bullying of peers either on the school site, during the journey to/from school or online; • Minor acts of vandalism; • Theft (other sanctions may be added); • Truancy from school (a complete day).
<p>Headteacher's Saturday morning Detention Held once per half term. <i>7 days advance notice given.</i></p> <p><i>Letter sent home to parent/carer.</i></p>	<p>For persistent offences below internal isolation level</p> <ul style="list-style-type: none"> • Accumulation of school evening detentions; • Failure to attend school evening detention; • Persistent truancy; • Persistent poor behaviour across subjects; • Continued accumulation of behaviour points to the 'Headteacher intervention threshold level' following a lack of response to other measures that have been put in place.
<p>Internal Isolation Imposed by Head of Year (after consultation with a Deputy Headteacher) or by a Deputy Headteacher; may be recreation times only or lesson times and recreational times.</p> <p><i>Letter sent home to parent/carer.</i></p>	<ul style="list-style-type: none"> • Persistent failure/refusal to co-operate with staff (teaching or support); • Swearing at any member of teaching or support staff; • Physical assault of student(s) (<i>the nature and severity of the incident could lead to a less serious or more serious sanction if appropriate</i>); • Any act of behaviour on the school site or on the journey to/from school that compromises the safety of any other person; • More serious instances of, or persistent, bullying of other students either on the school site, during the journey to/from school or online; • More serious instances of vandalism.
<p>Fixed Term Exclusion Follows the involvement of a Deputy Headteacher and is imposed by the Headteacher.</p> <p><i>Letter sent home to parent/carer.</i></p>	<p>For serious incidents of dangerous, defiant, abusive/violent behaviour, or persistent failure to meet the expectations of the school and its staff.</p> <ul style="list-style-type: none"> • Aggressive behaviour towards any member of staff; • Having or using alcohol or being under the influence of alcohol on school premises or on a school activity.
<p>Permanent Exclusion Follows the involvement of a Deputy Headteacher and is imposed by the Headteacher</p> <p><i>Letter sent home to parent/carer.</i></p>	<p>A single, very serious or illegal act which threatens the safety of the school community or any individual or repeated failure to respond to the school's expectations.</p> <ul style="list-style-type: none"> • Supplying or using illegal drugs on school premises or on a school activity; • A culpable assault which leads to serious injury; • Persistent, deliberate misbehaviour incompatible with continued membership of the school; • Serious incidents of indiscipline over a long period of time and following two or more fixed term exclusions.

Other strategies that can be used at the discretion of staff are:

- removal from the lesson to another lesson in the same department;
- involvement of parents/carers;
- report card;
- withdrawal of privilege;
- community service;
- use of targets / action plan.