

Teacher of Mathematics Job Description

The responsibilities of the post holder will include the following areas:

Curriculum

- Teaching Mathematics from Year 7 to Year 13 in a manner appropriate to student's ages and abilities, differentiating lesson content and activities in ways that both stretch and support students in their learning.
- To be willing to develop subject knowledge and expertise in new areas of mathematics.
- Monitoring and recording of students' progress in accordance with departmental and school policies; for example, maintaining department data bases punctually and accurately
- Planning and delivering appropriate intervention strategies to help students fulfil their potential
- Promote the AS /A2 Mathematics courses to potential sixth form students
- Contribute to departmental meetings and other whole school events such as Open Evenings
- Maintain an awareness of curriculum change and its potential impact on teaching and learning; contribute to ongoing development of schemes of work
- Contribute to the development and effective use of departmental resources
- To use both benchmark data (FFT,ALPS, SISRA) and SEN data as tools to track progress and differentiate lesson planning and delivery
- Develop professional skills through INSET and CPD programmes
- To be able to reflect on personal teaching practice and collaborate effectively with colleagues to generate new ideas and new teaching skills
- Contribute to the departmental web site
- Take an active role in Self Evaluation exercises within the department and school in line with Ofsted criteria

Health and Safety

- Monitor and make appropriate recommendations to the Health and Safety policy of the Maths department
- Be aware of current risk assessments for Maths activities e.g. in developing new practical activities and be proactive in enacting them.

Extra-curricular

- To contribute to extra-curricular student support for mathematics
- To contribute to Mathematics outreach work as appropriate
- To develop links with local HE institutions and Professional bodies.
- To contribute to the extracurricular life of the school through for example Games, Duke of Edinburgh Award or other appropriate commitment

Pastoral

- To take part in the pastoral life of the school as a form tutor
- To contribute to the PSHE programme if appropriate

Responsible to: Head of Mathematics

This job description is specific to the post of Teacher of Mathematics and additional to the generic job description of a Teacher at Poole Grammar School. Further details of the school may be found on the school web site <http://www.poolegrammar.com>